

Hillsborough County Chapter of The Charmettes, Inc.

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The Charmettes, Inc.



History

It was early June, 1951 when Frankie Drayton Thomas and Gwendolyn Baker Rodgers felt it was time to call together young women of similar ideas, ideals, philosophies, and backgrounds to join in a united effort to have more organized, diversified social activities. Thus, while the drums of war sounded in far off Korea, The Charmettes, Inc. was born in West Palm Beach, Palm Beach County, Florida.

Gwen and Frankie called together some friends of long standing who too felt it was indeed time for organizing. Those persons who responded to the call were: Geneva Brown Boyton, Miriam Saunders, Yvonne Butler Reynolds, Edith Strozier Coleman, and Doris Stephens Williams. After the initial meeting, they decided to contact other friends who might have been interested.

In searching for a name, Yvonne Reynolds came up with the idea of "CHARMETTES", which was readily accepted and carried. Early in 1955, the "Charmettes" became a corporate group. Dade County Chapter of The Charmettes, Inc. was installed in May, 1955. This move marked the beginning of expansion and growth.

While continuing the social image, The Charmettes realized the need for civic fulfillment. While contributing to many causes, The Charmettes, Inc. have purchased a life time membership in the NAACP, and have given an annual donation to the Cancer Research Foundation at Howard University, Washington, D.C.

In 2006, the chemotherapy infusion center was named, "The Charmettes, Inc. Gwendolyn B. Rodgers Chemotherapy Infusion Suite", in honor of The Charmettes, Inc.'s long time support.

The Charmettes, Inc.

Hillsborough County

Local History

The Hillsborough County Chapter of The Charmettes, Inc. was organized in 1971. The sponsor for this chapter was Laura Martin of the Broward County Chapter. The mission of the founding group was to promote charitable and social needs of the community.

The 10 founding members were:

Juanita K. Cannon

Ella N. Cusseaux

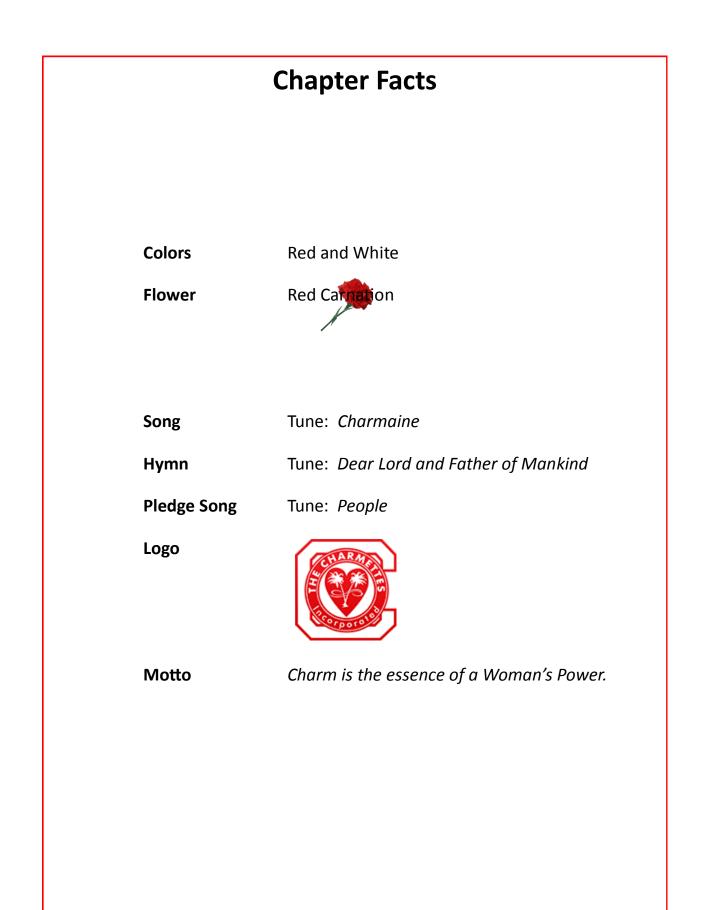
Audrey Dawson

- * Fifi Glymph
- Cheryl Hill
- * Essie Renee Jordan
- * Carroll McKennon
- Gwendolyn Miller
- Veronica Stewart
- *Mattie Doris Wilson



The Hillsborough County Chapter is a non-profit 501 (c) (3) organization. The membership continues to feel that through subsequent involvement and service in various community projects, we can make a difference.

* Deceased



Meeting



General Meetings

The Calendar Year will run in conjunction with the fiscal year—September to June.

Regular meetings will be held on the first Thursday of each month during The Charmettes, Inc. calendar year. The September meeting will be set aside for the annual Retreat. The Retreat will be the second weekend after Labor Day.

Order of Meetings

Call to Order Words of Inspiration Approval of the Minutes Committee Reports Old Business New Business Announcements Adjournment

Note:

To continue with important and necessary data and eliminate time consuming details:

- The Roll will be kept on a monthly sign in sheet; it will be included in the Minutes.
- The Minutes will be e-mailed to members at least two weeks after a regular meeting and one week before the monthly meeting.

Common Calendar

The local calendar will coincide with the national organization's calendar with activities, such as the cancer projects and Founders' Day Observance.



The local chapter calendar will be created by the Project Committee and presented to the Executive Board and Chapter for approval by the October meeting.

Protocol

Protocol is a set of rules that specifically govern our Chapter. They were introduced as Motions and approved by the Chapter.

Dues

National and local dues of \$200 must be paid by the end of October.

Assessments

Assessments must be paid by the general meeting following the event. Outstanding fees that must be paid in full by the end of the fiscal year.

Retreats

Chapter retreats will be held during the second weekend in September. The Retreat Committee will determine the location, alternating between Hillsborough and other counties in Florida.

Donations to Organizations

Upon request from organizations for the purchase of advertisements in their souvenir journals, the Hillsborough County Chapter will purchase a fourth page advertisement not to exceed \$25. If the ad for a fourth page is more, then members may make personal donations to make up the difference.

Wearing of Colors

The National Bylaws state the official colors for an official function, i.e., funerals, is black and white:

- Uninterrupted black is to be worn after Labor Day until Easter.
- Uninterrupted white is to be worn from Easter to Labor Day.

The Hillsborough County Chapter will wear The Charmettes Pin at official functions.

Red and/or white will be worn at activities in which the Charmettes participate.

Phone Chain

The Benevolence and Hospitality Chairs will establish a Phone Chain that will be used to contact members with urgent messages.



Convention Delegates

Delegate Criteria

The delegate will be the local chapter President of The Charmettes, Inc.

Delegate Responsibilities

The delegate will provide a **written** report to the local chapter regarding an overview of all committee reports.

Alternate Delegate Criteria

To be eligible to be placed on the ballot for the alternate delegate to the National Convention, one must:

- Be in good financial standings.
- Be aware of Convention procedures.
- Be an active participant in local chapter activities.
- Have attended not less than two National Conventions.
- Must not have been a delegate in the past.
- Must not have their expenses pre-paid by National.

Alternate Delegate Responsibilities

The alternate delegate must be present and on time to all scheduled sessions and all caucuses.

The alternate delegate will provide a **written** recap of the prayer breakfast, the annual luncheon, and the sisterhood activity to the membership.



Convention Voting

The Convention Committee, with the assistance of the financial secretary and the recording secretary, will make a list of all The Charmettes who meet the criteria for alternate delegates.

A telephone poll will be conducted of all eligible Charmettes to determine if they would like their name paced on the ballot.

- Ballot will consist of all Charmettes who are eligible
- Voting will be by secret ballot.
- The alternate will be determined by plurality vote.

Adapted from Committee Report Submitted by: Selphenia Hudson A. Mona Newsome

Spring, 2001



Nomination Committee Duties

The purpose of the nominating committee is to seek qualified candidates to serve as officers for the organization as prescribed by the bylaws. Explain the requirements for the electing office, accept nominations, and manage the actual election process.

Committee responsibilities and duties

- 1. Secure candidates for the ballot.
- 2. Verify eligibility of potential candidates
- 3. Present a slate of qualified acceptable candidates to the board for approval.
- 4. Prepare official ballot for a vote by the membership
- 5. Count all valid ballots cast by voting members and present results to the general body.
- 6. Arrange for Installation Ceremony

Nominating criteria

- 1. All potential nominees must be active members in good financial standing.
- One or more candidates will be selected for each position with a provision for Write-in candidates
- 3. Members of the nominating committee may also be considered nominees for office.

Timeline for selecting officers

- 1. February, Nomination committee announces upcoming election. Distribute officer duties and responsibilities.
- 2. March, the committee will solicit candidates for office during regular meeting, via email, and by phone calls.
- 3. March, executive board meeting, the committee will present a proposed slate of officers to the executive board for approval.
- 4. April, present proposed slate of officers to the general body during the regular meeting. Proposed slate will also be emailed or mailed to member not present during regular meeting.
- 5. May, vote. Candidates shall be elected by plurality.
- 6. June, Installation of newly elected officers.
- 7. August, newly elected officers will assume their duties for the upcoming two years.

Voting Ballot

- 1. A ballot containing the slate of candidates will disseminated to all eligible members in the following manner.
 - a. During regular meeting
 - b. Absentee Ballot by US mail upon request.
 - c. The ballot shall be returned by mail or hand delivered to any member of the nominating committee two (2) days prior to the regular meeting in May. In order for the ballot to be valid it shall be returned by no later than the deadline establish.
 - d. Voting shall/will be done by secret ballot.

Teller

- 1. Collect the ballots and retire to private location to count votes.
 - a. Count the total number of ballots received.
 - b. One person will read the results of each ballot
 - c. Two individual persons will tall and record the result of each candidate.
- 2. Present result of election to the members in the following manner.

Teller Report

- 1. The teller report should be a written report that will include:
 - a. Total number of votes cast _____
 - b. List the candidates for each office record the number of votes received.
- 2. Sign signature and date must be included on the report.
- 3. Give 1 report to the presiding officer to present the election results
- 4. Give 1 report to the recording secretary for chapter history.
- 5. The nomination chairperson shall collect all other information pertaining to the election for the committee records.

Juanita Cannon, Chairperson Vivian Williams, Co-chair Thomasine Banks Me'Shay Holiday Michelle Jones



Installation of Officers

Brenda Montgomery, Palm Beach County, FL

Adapted

Assisting Officer

We come now to a very significant chapter in our organization. For it is at this point that we endorse our leaders with the responsibility of charting the future of this outstanding organization.

The Charmettes, Inc. was challenged to reflect upon our past, analyze our future. It is an awesome task, and we render our full support to these officers as they assume these responsibilities.

As members of The Charmettes, Inc., I ask that we join our hearts mentally and begin our installation of our officers for the biennium ______ - _____.

Installing Officer

Will the newly elected officers of The Charmettes, Inc. please come forward as I call your names:

President	
Vice President	
Secretary	
Assistant Secretary	
Treasurer	
Financial Secretary	

At this time, I ask the newly elected officers to please raise your right hand and repeat after me:

- \Rightarrow I do solemnly swear to uphold the office to which I have been elected.
- \Rightarrow I shall do my best to complete my duties in a timely manner.
- \Rightarrow I shall be responsive to the needs of my sisters and the organization.
- ⇒ This I promise, relying upon the guidance of our organization and the support of the sisterhood.

Assisting Officer

As members of The Charmettes, Inc., as we receive these ladies as our leaders, let us set our hearts and minds on the following words.

- C Caring
- H Humanistic
- A Articulate
- R Responsive
- M Motivated
- E Evaluative
- T Task-Oriented
- T Trustworthy
- E Efficient
- S Serving

Installing Officer

With those descriptors as the foundation of this organization, we look forward to a biennium of unheralded success.

Ladies, with a show of applause, let us receive our leaders of the Hillsborough County Chapter of The Charmettes, Inc., for the biennium ______ -

End of Ceremony

There are three objectives of Membership



Recruit Retain

Reclaim

RETAINING

A POSSIBLE POOL FOR RECRUITING MEMBERS

- Church Members
- Your Child's Teacher
- Mother's of your Children's Friends
- Your Next Door Neighbor

HOST A RECEPTION FOR ALL POTENTIAL RECRUITS

1. Develop a special packet of materials outlining the objectives and the goals of The Charmettes, Inc.

2. The Chapter President should send potential members a note thanking them for attending the activity, and letting them know how much you look forward to having them as members of the Hillsborough County Chapter of The Charmettes, Inc

3. The Membership Committee should follow up with a letter inviting them to join.

Retaining Members

In order to keep ladies interested, special attention must be given to the following:

- Planning exciting meetings...make them fun.
- Always have a written agenda and follow it.
- Begin meetings on time and dismiss meetings ontime.
- Keep all ladies informed of their financial responsibility to the organization at all times.
- Give recognition to members who deserve it, as often as they earn it.

Reclaiming Members

1. Review the Chapter membership Directory for the past five years. Set a reachable goal to reclaim members (two to three months). This should be a total membership effort.

2. The TLOD "Buddy" should telephone the inactive member provide transportation to the meeting; send birthday, anniversary cards; make personal contact with their inactive "Buddy".

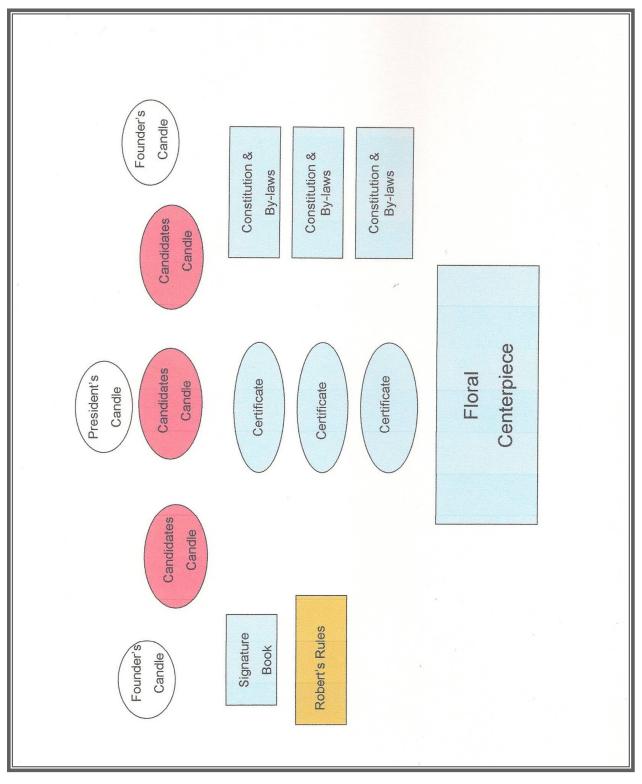
3. Publicize the Chapter's activities in the local newspapers regularly.

4. Plan a "Reclaim Our members day" activity at which time dues are paid, the Reclaimed Charmettes are recognized, and committee assignments made.

	The Charmettes Hillsborough County Cl Tampa, Florida	
	NEW MEMBER	
	BIOGRAPHICAL SKET	ТСН
Name		
Last	First	Middle
Address		
City	State	Zip
Telephone (H)	(W)	(C)
Job Affiliation		
Special Interest		
Hobbies		
	ment	
Give a brief statement explaining how this organization will benefit from your membership.		

Ceremonial Table

Induction of New Members



Line Charmettes, Incorporateo **Hillsborough County Chapter**

Tampa, Florida

Induction Ceremony for New Members

Part I

PREPARATION for **SERVICE**

PROPERTIES:

Table (2)	President candle
 Ceremonial Gift White table cloths Three white tapered candle Founders (2) President Red tapered candles for Candidates Candle holders for Founders candles 	 Candidates candles Membership Roster for new members to sign Gravel For Candidates Charmette Pins Corsages Constitution and By-Laws Notebook Centerpiece (Red and White) White napkins for blindfolds

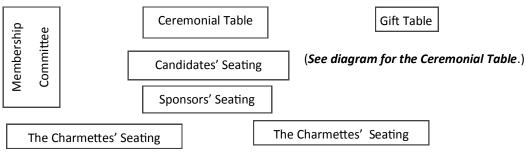
ATTIRE:

All Charmettes are to be dressed in Black with red and white corsages. The President, Vice President and Secretary will wear black robes with the red Charmette scarf. *The Candidates will wear all white dress or suit.*

MUSIC: (The Charmettes Sing sofely as the candidates enter the room led by the Committee Chair

The Charmettes' National Hymn

CEREMONY ROOM DIAGRAM:



The Charmettes National Hymn

Tune: "Dear Lord Our Father of All Mankind"

Words by: Laura Martin

We pledge our hearts, our strength, our love, For unity untold. With fondness of true womanhood. Our Bond shall be, our aim, and goal. Of Charmettes dear and true.

To help and serve our fellowman, And keep our dignity: Forever strength, undaunted charm, Fine Womanhood will always be - - -Charmettes eternally.

Where e'er we go, Where e'er we may be, Our pride we'll ne'er forget. Our hopes, our joy, our true delight, Simplicity without regrets, Forever more Charmettes.

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Part II

BUSINESS MEETING

President: Calls meeting to order with three raps of the gavel.

Chaplain: Prayer and/or words of inspiration

President: Any business of the organization may be conducted at this time.

Membership Committee Report: The Chairperson of the Committee will give reports of the activities of the Candidates to be inducted.

President: Adjourns the business meeting

All Charmettes: Sing The Charmettes National Hymn softly

Part III

RITUAL CEREMONY

The National Charmette Hymn shall be played and sung softly while the candidates (accompanied by a sponsoring Charmette) are ushered into the room led by the Membership Committee. The candidates shall stand in front of their seats with the Membership Committee at each end and sponsoring Charmettes stand behind until the President declares the meeting open for induction of new members.

President: In accordance with the Constitution of the Hillsborough County Chapter of The Charmettes, Inc. and by virtue of the Power vested in me by the body, I do hereby declare this meeting open for the induction of new members.

Chairperson of Membership: I present to you these persons who wish to become mem-bers of the Hillsborough County Chapter of The Charmettes, Inc.

President: Will the Secretary please read the names of the persons to be installed?

Secretary: Most Worthy Officers and members of The Charmettes, the following named persons have been duly chosen for membership in the Hillsborough County Chapter of The Charmettes, Inc., and having met all requirements, are ready to be received into the membership of our organization. (*The secretary will read the names of the can-*

didates, and they will answer "Here" to their name.)

President: Candidates will now be seated. (*Membership Committee take their places with other presiding officers; sponsors shall sit behind the candidates.*)

Part III

SHORT TALKS

The Organization Projects

- Speaker 1/ Local Chapter Projects: The Hillsborough County Chapter of The Charmettes, Inc. local chapter projects include volunteering services with the Hank Warren Health Fair and the Minority Men's Forum, sponsoring families in need, volunteering and providing monetary services to the Metropolitan Ministries, mentoring young girls providing Thanksgiving Food Baskets to the needy,, participating in Relay -for-Life, and providing educational scholarships for adults and high school graduates.
- Speaker 2/ National Projects: The National Cancer project was adopted in 1982 to promote cancer awareness. To this date, The Charmettes, Inc. has donated over \$300,000 to the Howard University Cancer Research Center in Washington, D.C. The university has named the Chemotherapy Suite after Gwendolyn Rodgers, one of our founders.
- Speaker 3/ A Charmette's Commitment Pledge: As members of The Charmettes, Inc., our commitment pledge is that we must lead and not follow, we must love unselfishly; and we must dedicate ourselves to the highest principles and ideals of finer sister hood.

Speaker 4/ Or Do You Just Belong?

Are you an Active member- -The kind who would be missed- -Or are you just contented That your name is on the list? Do you attend the meetings And mingle with the flock? Or are you satisfied to be Of those that just belong? Do you ever voluntarily Help at the Guiding stick? Or leave the work to just a few And talk about the clique? Come out to meetings often

And help with hands and heart.

Don't be just a member,

But take an active part.

Think this over, member,

You know right from wrong- -

Are you an active member

Or do you just belong?

- President: Having mediated upon these things, are you still willing to be our sister and serve" The Charmettes"? The Candidates will stand facing the President and answer, "I am".
- President: Will the sponsoring Charmette place the pin on the Candidate. (pause until all Candidates have been pinned, then the President continues)... This pin is to be worn at the apex of the heart. It bears the letter "C" for "Charmettes Sisters Are We". The pin is the emblem of the Charmettes. It represents determination and commitment. It is yours to hold and love and I charge you to keep this emblem ever before you.
- Vice President: Will the sponsoring Charmettes pin the red carnation corsage above the heart of each Candidate. The red carnation represents love, dedication and depend ability and this is what The Charmettes is all about.
- **President:** Charmette has been written upon your hearts and minds. (Each Candidate shall now light her candle from the President's candle.) By lighting your candle, I seal the vow you will take.
- Vice President: Reads poem "Hold High The Touch". (The Candidates will hold their candles high as the poem is read.)

Hold High The Touch

Hold high the torch, you did not light the glow,

'Twas given you by other hand, you know.

'Tis yours to keep burning clear and bright.

'Tis yours to guide still others by its light.

Lead on, torchbearers, with service light the way.

'Tis yours to brighten pathways everyday.

President: (*The President extinguishes the candles on the table and instructs the Candidates to extinguish their candles.*) Will each of you now raise your right hand and re peat the Oath after me, using your name.

I ______, do solemnly promise to abide by the Constitution and By-Laws of The Charmettes, Incorporated and to be an active and dutiful member, attend all meetings unless duly excused, pay all assessments and serve the organization faithfully and honestly.

I will never propose for membership any person not eligible, according to our constitution, nor one whom I know to be unworthy.

I do further solemnly promise and declare that I will never wrong nor defraud this organization now a member thereof, if it is in my power to prevent.

- **President:** A President of the Hillsborough County Chapter of The Charmettes, Incorporated, it is with great pleasure that I declare you duly inducted members of The Charmettes and present to you Certificates of Membership. (*She hands them their certificates.*)
- **President:** The Secretary will present The Charmette Notebook, it contains your local and national information.
- **Recording Secretary:** Calls the new names to be added to the Roster...(the new member signs her name.)

Membership Committee and Sponsoring Charmettes: Presentation of gifts.

President: May make announcements at this time.

President: Will all The Charmettes form a circle and sing The Charmettes Hymn.

The Charmettes will line up and briefly congratulate the new members.

Guest may be admitted at this point.



Rededication Ceremony

Noel Cobb, Dade County

Setting: Red or white table cloth, book, two large red candles for Founders Gwendolyn Baker Rodgers and Frankie Drayton Thomas and one large white candle representing unity. Each Charmette will receive a candle and holder upon her arrival.

Opening: Soft music as officers take their places in front of the room. All other members stand until the officers are in place.

- **Speaker #1:** I light this candle in honor of our beloved founder, Gwendolyn Baker Rodgers. (red)
- **Speaker #2:** I light this candle in honor of our beloved founder, Frankie Drayton Thomas. (red)
- **President:** I light this candle representing UNITY and STRENGTH within our organization. (white)

Song: The Charmette Club Song (Sung by all Charmettes while standing)

Vice President: (Will light her candle from the large white candle and pass her light to the nearest Charmette. This process will continue until all candles are lit.)

Charmettes: (In Unison.)

We light our candles as a reminder that as members of The Charmettes Inc., we must love unselfishly; and we must dedicate ourselves to our goals and our ideals of finer womanhood.

President: With the lighting of the candles, we have rededicated ourselves to our goals and our ideals. Let us pray.

Rededication Prayer

Lord, we want to thank You; Lord, we want to praise You; Lord, we want to honor You; In the name of Charmettes. In the name of Charmettes. Your Devine wisdom guided our founders years ago, to organize this dynasty for service to bestow. Hear us Lord and guide us on our way; Help us to accomplish meaningful deed everyday... In the name of Charmettes. Mold us in your image as we go about your work, Instill in Charmettes perseverance, to the mission we never shrink. Bless, keep and protect Charmettes everywhere. May they always remain in Your protective, watchful care. Teach us to be humble, help us to be strong. Leaning on Your power, we will never go wrong. Teach us to be flexible and appreciate each other. Guide us as we blaze new trails with worthy missions to discover.

These blessings we ask...In the name of Charmettes. **AMEN**

Poem: (*Vice President or Appointed Charmette*)

HOLD HIGH THE TOUCH

Hold high the touch, you did not light the glow,
'twas given you by the other hands, you know.
'tis yours to keep burning clear and bright;
'tis your to guide still others by the light.
Lead on torchbearers, with service light the way,
'tis yours to brighten pathways everyday.

President extinguishes candles. Charmettes extinguishes candles.

KEEP QUIET AS THE OFFICERS LEAD IN SIGNING THE REDEDICATION BOOK

Responsive Reading: (Chaplin)

We Are One In Charmettes

Leader: The body is one, yet it has many parts; and although there are many parts, there is just one body.

Charmettes: We are one in Charmettes

Leader: If the foot should say, "Because I am not a hand, I do not belong to the body,' it would still be a part of the body. And if the ear should say, "Because I am not an eye, I do not belong to the body," it would still be a part of the body.

Charmettes: We are one in Charmettes.

Leader: If the whole body was an ear, what would it hear?

Charmettes: We each have a place in Charmettes.

Leader: The eye can not say to the hand, "I don't need you," nor can the head say to the feet, "I don't need you".

Charmettes: We are all important in Charmettes.

All: If one suffers, all suffer together; if one member is honored, all rejoice together.

Song: Charmettes Hymn (All Charmettes stand and sing.)

Poem: (In unison)

Remember

Remember the value of time. The success of perseverance The pleasure of working The dignity of simplicity The worth of character The power of kindness The influence of example The obligation of duty The wisdom of economy The virtue of patience The improvement of talent The joy of originating REMEMBER CHARMETTES ALWAYS!!

Charmettes: (Join hand and repeat the oath.)

Charm is the essence of a woman's power.

End of Ceremony



Necrology Ceremony

Rowena Brady, Hillsborough County Chapter

Our Tribute of Honor

The Floral Tribute should be triangular in shape, made of red and white carnations. The background is to be white carnations bordered with red, and a red "C" in the center.

Prayer: (President or designated Charmette)

Heavenly Father, to whom all our sorrows are known, grant to us the comfort of thy Grace in loss and loneliness. Make us instruments of thy peace, where there is hatred, let us show love; where there is injury, pardon; where there is discord, union; where there is doubt, faith; where there is despair, hope; where there is darkness, light; where there is sadness, joy. Help us Oh God, to live in the light of the world to come until our lives end.

Soft Music: Abide With Me

Poem: (Vice President or Designated Charmette)

'Tis the human touch in this world that counts.

The touch of your hand with mine which means far more in the fainting heart than shelter and bread and wine.

For shelter is gone when the night is o'er, and the bread lasts only a day.

But the touch of the hand and the touch of your voice sing only in the soul always.

Procedure: (Soft music - lighted candles - one red and one white - placed at each end of the coffin. One member standing near the Bier holds one white candle.)

Secretary: (Calls the Charmette Roster of only those members who are present and include the name of the deceased last.)

Charmette ______ does not answer our call.

President:

As President of the Hillsborough County Chapter of The Charmettes, inc., I herby authorize the Secretary to delete from the roll the name of Charmette ______ and place her name on the roll of triumphant Charmettes.

(The Charmette holding the white candle shall extinguish it at this time.)

Litany

<u>Leader</u> :	Heavenly Father, we wait upon Thee now in trust, love, and in devotion to Thy Holy will.
The Charmettes:	Teach us and draw us ever nearer to Thee.
<u>Leader:</u>	By the joy of life; by human love; by the affection and fidelity of friends; by the capacity for pleasure and the sense of hu- mor; by the persistence in our hearts of optimism and hope.
The Charmettes:	Teach us and draw us nearer to Thee.
<u>Leader:</u>	By the sorrows of life, by our falls, our failures and unrealized dreams.
<u>All</u> :	Teach us and draw us ever nearer to thee.
Decelution	

Resolution

Whereas, on the _____day of _____ 20____, the Angels of mercy came quietly to claim another one of God's Soldiers. Charmette ______ was a soldier being paged by our Heavenly Father's call. He took her where there is no pain, no sorrow, and no more despair.

And Whereas, The Charmettes of Hillsborough County wish to extend our deepest sympathy our Sister, Charmette _________ 's family and friends in her passing.

We join in prayer for God's Grace upon you; for we too, have been saddened by the loss of a dear friend. May God bless and comfort the family members and many friends who stood by her side.

Therefore Be It Resolved, that the bereaved family find consolation in the words of assurance given by our Heavenly Father, that He will not forsake us in our darkest hours. For He has said, "I am the resurrection and the life, he that believeth in Me, though he were dead, yet shall he live." For that reason, we commend you to our Heavenly Father who is too wise to make a mistake and too just to do any wrong.

Be It Therefore Further Resolved, that a copy of this resolution be given to the family and a copy be paced in The Charmettes records for further reference.

Solo: My Tribute (To God Be The Glory)

President:

Of all the comforting thoughts that are borne into souls, there is none greater than this beautiful one...the Lord Giveth His Beloved sleep. Sleep softly, Charmette _______. Never shall dreams break your happy slumber, for God our Father, hath given you rest and sleep. Our sister has passed into the light that is beyond the tomb, far past the value of tears and sadness into a happier world than ours and into an eternity of love.

(At this time the secretary will extinguish the remaining candles.)

Song: The Charmettes Hymn

Closing Prayer:

All: May God's peace, joy, grace, mercy, and strength be with you..

(Charmettes exit quietly from the room.)

End of Ceremony

Benevolence Guidelines

The Benevolence Committee will be in charge of all members and family, illnesses, deaths, and emergencies (disasters).

MEMBER ILLNESSES:

A card will be sent to a member for minor (homebound) illness of 3 or more days.

A card/flowers or monetary gift in the amount of \$50.00 will be given to members for an illness that requires hospitalization or surgery of three days or more.

(Note: Members will have the option to choose the type of gift they wish to receive.)

A card will be sent to a member requiring hospitalization for the same within a fiscal year.

The telephone chain will be initiated to notify members of a Charmette's illness for 3 or more days.

FAMILY MEMBERS:

(Immediate - Spouse, Parents, Sisters, Brothers, Children)

A card will be sent for a homebound illness of an immediate family member after 5 days.

A card/flowers not to exceed \$50.00 will be sent for a Charmer requiring hospitalization for three or more days. A card will be sent for the same illness within a fiscal year.

The telephone chain will be initiated for the illness of more than 5 days or hospitalization of a Charmer.

BIRTH:

A \$50.00 Monetary Gift/Card will be given to Charmettes for a child born or adopted after becoming a member of the organization.

MARRIAGES:

A \$50.00 Monetary Gift/Card will be given to Charmettes who wed after becoming a member of the organization.

DEATHS:

Deceased Member: The Benevolence Committee Chairiperson will be responsible for ordering the Floral Tribute prescribed by National for Necrology Ceremony. (Chapter reimbursement of \$300.00 by the National Treasurer; any amount in excess will be absorbed by the Chapter.)

Monetary Gift/Food Service will not exceed \$100.00 will be extended to the member's family.

It is the responsibility of the chaplain to prepare a Resolution for the Family.

Members will wear the Charmette pin at the service of a member.

An Inspirational Book (*Wings of Silver* or some other title) will be given to the nearest relative of the deceased.

DECEASED FAMILY MEMBERS:

(Immediate family member—Spouse, Parent, Children, Sister, Brother)

Upon the request of the family, a floral arrangement/card/food service of monetary gift will be extended to the Family. This disbursement shall not exceed \$100.00

It is the responsibility of the Chaplain to prepare a Resolution of the family. Members will wear the Charmette pin at the service of a family member.

A member on inactive status during the time of death within their family, will receive a card and a resolution.

MISCELLANEOUS:

Disasters:

The Chapter will make a donation to a member who is affected by a disaster such as fire, flood, or total disaster. The donation will be determined by the nature and extent of the disaster.

The telephone chain will be initiated to notify members.

RECOGNITIONS:

Promotions:

Cards will be sent to members for promotions of any kind or outstanding achievement.

Special Accolades:

A Monetary Gift of \$50.00 will be given for **Retirement Only**.

A Plaque of Trophy for Special Recognition will be given not to exceed one per fiscal year.

Birthdays:

A card will be sent to each Charmette during the month of her birthday.

NOTE:

- 1. The Chairperson will serve on behalf of Hillsborough County Chapter of The Charmettes, Inc. on the National Benevolence Committee.
- 2. The Chairperson will prepare a Resolution for any family member of a Charmette.

"Serving our Members and their Families"

Benevolence Committee Report, 2014

Yvonne Waldon, Chair

Arethea 'Nicque' Smith, Co Chair

Ann Carey

Benettye Davis

Beverly Lane

Selphenia Shields



Miss Junior Debutante Coronation

SCRIPT

SPEAKER: Introduce the Bell Ringers

The Ringing of the Bells Announcing

The start of the 20_____

Miss Junior Debutante's Coronation

Page _____ and Page _____

Processional Begins

SPEAKER: Introduction of Flower Girl _____ and

Flower Girl _____

SPEAKER: (Introduction of previous year's winner's mother.)

And now Page______will escort ______toher seat, she is the Mother of our 20___Queen ______

(The Speaker will then give a brief bio of the Queen's mother.)

(Each page boy will escort the candidates' mothers to their seats, bows in front of the Mother, and then walks to his seat.)

Page Boy ______ is escorting Mrs. ______,

The mother of contestant ______.

(This is repeated until each candidate's mother has been seated.)

Presentation of Miss Junior Debutante 20____ - 20____

(ANNOUNCE LOUD AND CLEAR)

Ladies and Gentlemen, Boys an	d Girls, please rise as our 20 Miss Junior Deb-
utante	takes her last stroll. She will be escorted
by her Father	The Queen will go to her mother,

present her with a long stem rose and give her a kiss. She will then be escorted to the stage by her Father and be seated in the queen's chair. The Father will take his seat on the floor, with the other Page Boys.

SPEAKER: Announcing

Flower Girl	Flower Girl	
Page	will escort Mrs.	to her seat. She is
the mother of Jr. De	b Contestant	
(Read a brief Bio of	the Mother)	
May I introduce to you, Jr. Deb Contestant		(Group 1. She is be-
ing escorted by her father		(read contestant's
bio and father's Bio)	<u></u>	
SPEAKER: Annound	ing	
Flower Girl	and Flower Girl	
Presenting Page	will escort <u>Mrs,</u>	to her seat. She is
the mother of Jr. De	b Contestant	
(Read a brief Bio of	the Mother)	
May I introduce to you, Jr. Deb Contestant		Group 2.) She
is being escorted by	her Father	·•
(Read Contestant's I	Bio and father's Bio.)	

The above is to be repeated until all the contestants of all groups have introduced.

Follow the Program as Printed...



Scholarship

In Honor Of The Charmette Lady and Her Dream The Late Fifi Florence Smith Glymph

It has been said, "Great Minds have purposes, others have wishes", and so it was with the "Great Mind of this Dreamer". Her great mind was continuously on the move and involved in a host of worthwhile purposes. Thus, life has its greatest charm when one gives oneself to God, some person or cause that one values above self. Only in the pursuit of such love and conviction, the Dreamer found peace and satisfaction.

This Charmette Lady found bigger values in such areas as religion, love for family, friend and others, and loyalty to her community. The song, "May The Work I've Done..." emulates the many deeds and myriad contributions that this outstanding citizen shared and gave to humanity. As we share our fondness for our late friend and sister, we reflect on the Yester Day, Yester Year, and Yester Years.

Fifi Florence Smith Glymph was an energetic, creative, appreciative, vibrant lady reeking with enthusiasm to help enhance the quality of life for her fellowman. Fifi, as she was affectionately called, had a dream that The Charmettes would become the parents of her "Brainchild", namely, "Christmas In July Charity Benefit". Thus in 1986, The Charmettes gave birth to their first "Charity Benefit". Under the expert, sensitive and creative guidance of our chartered member and former President Glymph, the "Benefit" grew and still is one of Tampa's most celebrated humanitarian affairs.

The "Benefit" has fulfilled the goals of The Dreamer with elegance and serious commitment for which The Charmettes are best known. The Dreamer believed not only in providing for the needy families, young children, medical research, but also, the educational needs of adults, who are not able during their earlier years to complete their educational goals. The Charmettes bring remembrances by celebrating the Legacy of The Charmette Lady, The Dreamer: An Agent of Positive Change by presenting the "Fifi F. Glymph Academic Scholarship".

Thou Fifi is not physically with us... Her spirit will always remain... She was a Participator in Life, Not a Spectator.



SCHOLARSHIP REQUIREMENTS

In support of the pursuit of educational excellence, The Charmettes, Inc., is offering scholarship to individual seeking assistance to further their educational goals. Consideration will be given to the individual meeting the following minimum criteria:

GENERAL REQUIREMENTS

Applicant must be a U. S. citizen.

Applicant must have an unweighted grade point average of 2.5 on a 4.00 academic scale.

Applicant must not be a recipient of a full scholarship at any four year college or university, community college, or trade school.

Applicant must be accepted and show evidence of enrolment into a four year college or university, community college, or trade school.

Applicant must show a financial need.

Complete attached application.

Applicant must complete a 250 word essay on "The importance of education in today's society."

Graduating Senior

- A. Must have a 2.5 grade point average.
- B. Two letters of recommendation are required:
 - 1. One from the applicant's Guidance counselor.
 - 2. One from a teacher at the applicant's school.
- C. Must provide a transcript with an weighted 2.5 grade point average.
- D. Must meet all items listed under General Requirements

Student with a Break Between High School and Entering College

- A. Must include high school transcript
- B. Two letters of recommendation are required
 - 1. One from a former educator or mentoring group advisor.
 - 2. One from a church leader or public official.

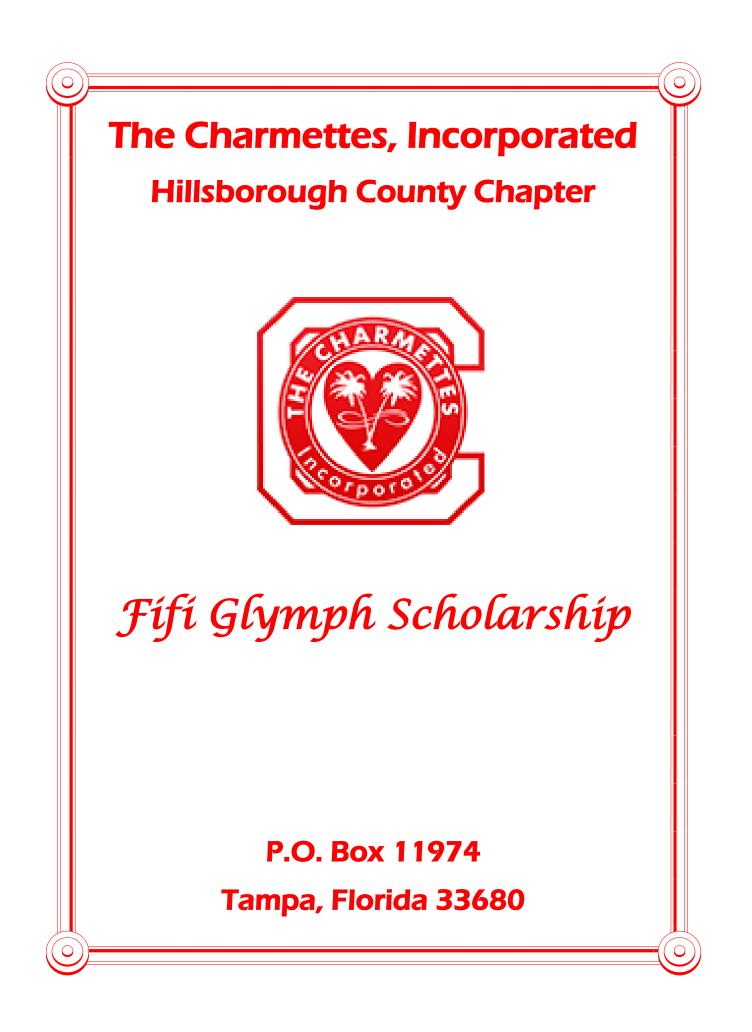
Student whose college education was interrupted

- A. Must include college transcript
- B. Must include all items listed under General Requirements

SCHOLARSHIP APPLICATION

Type or print all information except signature. Make sure you include all required information in your application packet and mail it to: The Charmettes, Inc. , Scholarship Committee, P. O. Box 11974, Tampa, FL 33680 by ______.

Last Name	First name	M.I.
Street Address		
City		Zip Code
(Area Code) Telephone N	lumber	
Date of Birth)
High School Graduation		
College/University/Trade	e School Planned to attend (1 st Choice)	
College/University/Trade	e School Planned to attend (2nd Choice)
Planned College/Univers	ity/Trade School Major	
Parent/Guardian Name_		
Parent/Guardian Signatu	ıre	
Honors:		
School Activities:		
Church Affiliation		
Church Activities		



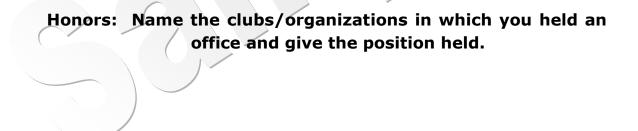
Application

Please complete the application with accurate information. This will ensure that your application will be reviewed and evaluated accordingly.

Name		Date of Birth	
Student ID			
Telephone	e-mail_		
Parents/ Guardian			
Name of High School			
Expected graduation date			
Class Rank	GPA	ACT/SAT Score	
Name of College (you expect to attend)			
Citv	State	Zip	
Planned Major			

Activities: List all school activities in which you have participated during the past two years.

Awards: List all awards received and community activities in which you have participated.



LETTERS OF RECOMMENDATION AND OFFICIAL HIGH SCHOOL TRANSCRIPT

Applicant must include two (2) letters of recommendation and an official high school transcript in a separate envelope. ESSAY: Write (print or type) a 250 word essay on ,"The Importance of Education in the 21st Century".

AWARD: If selected, the student will receive a one-time scholarship award. A check will be made payable to the recipient once verification of registration as a full time student at an accredited College or University, and has been verified by the scholarship committee.

Send your application packet to The Charmettes, Inc., Scholarship Committee, P.O. Box 11974, Tampa, FL 33680. Deadline for submitting the packet is _____

Applicant's Check list. **Current high school transcript Required** essay Two (2) letters of recommendation Read and sign the statement of understanding Signature of parent/ guardian Retain a copy of completed application for personal record



Scholarship Recipient

Dear _____:

Congratulations! You are a recipient of the Fifi F. Glymph Academic Scholarship. This scholarship is given in memory of Mrs. Glymph, a former president and chartered member of Hillsborough County Chapter of The Charmettes, Incorporated, to recognize her contribution of service and love for humanity. It is also a response to her belief that "we help others to inspire them to help others", and hopefully it is an incentive for you to pursue a college degree and commit to the highest standards of education.

The scholarship, in the amount of \$______ is a one-time award given to you when our chapter receives documentation. This documentation should confirm that you are enrolled as a full-time student at an accredited community or four-year college, by submitting to the organization your class schedule, student ID number and letter of confirmation from the Admittance Office.. Send this documentation to The Charmettes, Inc.'s, P.O. Box address - Attention: Financial Secretary.

Again, we congratulate you on your accomplishment.

Sincerely,

President

The Charmettes, Incorporated

Hillsborough County Chapter

Scholarship Recipient

Dear _____:

Congratulations! The Ladies of the Hillsborough County Chapter of The Charmettes, Inc. are extremely pleased to present to you this scholarship in the amount of ______. You are in every respect a model student and one in whom we have the greatest pride.

We hope you will maintain your interest in college, persevere in your hard work, and continue to enjoy academic success.

Your monetary funds will be forwarded to you as soon as we receive confirmation of your enrollment in the school of your choice. This confirmation should include a letter of confirmation from the Admissions Office, a student ID number, class schedule.

Best wishes in all your years ahead. May they be happy and fulfilling ones for you.

Sincerely,

Co-Chairperson

Co-Chairperson

President

The Charmettes, Inc.

Hillsborough County Chapter

Request for Donations

Dear_____:

The Charmettes, Inc. is a non-profit, 501(c)3, national organization chartered in the State of Florida. It is comprised of chapters of dedicated women located in Florida and throughout the United States, acting as "Agents of Positive Change" in their communities. Our commitment to humanity is exemplified through financial resources and services provided to our many sponsored charities and programs over the past 40 years in Hillsborough County.

This appeal is on behalf of the young people and adults who might not be able to complete or begin their education without additional financial aid and others that are in need. Many of our students support themselves and members of their families with part-time and temporary jobs. Your help is needed.

Our mission this year is to provide academic scholarships in the name of our chartered member and former President Fifi F. Glymph, as well as, financially supporting cancer research and other selected charities and programs. We will be grateful for any assistance you may render to our mission of service.

We appreciate your consideration of our many students who are in need as they struggle to learn a trade or profession, so that they may prepare their way in this world and become profitable and productive citizens.

Awards and scholarships will be presented to recipients at The Charmettes Annual Christmas in July Charity Benefit, at ______.

Your tax deductible donation will greatly appreciated. A self-addressed envelope has been enclosed with other materials about The Charmettes, Inc. Also your organization and/or company will be recognized in our literature.

This elegant evening of commitment will showcase fashions by "Well-Dressed Men of Tampa Bay" and a complimentary Champagne Buffet.

Any amount that you are willing to give will be greatly appreciated. The Charmettes look forward to counting on you as one of our sponsors and friends at this event.

Thank you for your time and consideration.

Respectfully yours,

Chair

Request for Donation

Dear Sirs:

The Charmettes, Inc. is a national civic non-profit organization with a chapter located in Tampa, Florida. The Hillsborough County Chapter has 501(c)3 tax exempt status. The mission and objectives of this Chapter is to provide assistance to local programs, individual, and families with support and service. We support the education and awareness of cancer; mentor young ladies at Miracles Outreach; provide support and service to young ladies who are attempting to make a fresh start into society; and support the youngsters with esteem building activities.

This Chapter offers a scholarship to a high school graduate and/or one whose education was interrupted due to raising a family or working to raise money to help support a college degree. The student must have enrolled in an accredited two or four year institution.

This year, The Charmettes will stage a *Male Fashion Revue* to raise money for scholarships. We are requesting your support as a sponsor and/or a participant. As a sponsor of our scholarship campaign, your organization's name and logo will appear in our literature.

The Charmettes will be immensely grateful for your support in this noble cause. Thank you for your time and consideration.

Respectfully,

Committee Co Chairs *Male Fashion Revue* The Charmettes, Inc.

Hillsborough County Chapter

Thank you for your Contribution

Dear____:

The mission and objectives of the Hillsborough County Chapter of The Charmettes, Incorporated, allows us to support the many people who are in need of funds to continue their education.

It is through your support that we are able to continue to provide scholarships that empower the citizens of our community to be productive citizens in our community.

Your company/ organization's sponsorship will be noted in our literature. Our organization is grateful for your donation.

Sincerely,

Committee Co Chair

Committee Co Chair

The Charmettes, Inc.

Hillsborough County Chapter



THE CHARMETTES, INC.

HILLSBOROUGH COUNTY CHAPTER

P.O. BOX 11974 TAMPA, FLORIDA 33680



National Awards

Eunice W. Thompson Award of Merit

Criteria

The Charmette must be an active member of her local chapter and meet at least one of the following:

- Must be elected to national office of an organization or be an elected official.
- Must have been presented in a national publication.
- Must have published material in a national journal.
- Must have made a contribution to a local and/or national community.
- Must have made a major contribution to The Charmettes, Inc.
- Must have professional accomplishments exhibiting outstanding leadership.

Process for nomination and selection for Award of Merit, *revised May 15, 1997*

- The National President shall appoint the Resolution Committee Chairperson no later than January/Mid-year Planning Session.
- The Chairperson will mail a flyer/letter to each chapter during the month of February to promote participation by chapters and increase the number of nominations received.
- The chapter that makes a nomination should forward a copy of the nomination to the National President, Resolution Chairperson, National Secretary and each chapter president by April 1st. *Nomination will be voted on at the National Convention*



Frankie Drayton Thomas Leadership Award

This award will presented to the Charmette who has provided and demonstrated leadership within the Chapter and/or community.

Criteria

- Must be an active member in the local Chapter for at least six years.
- Must have attended at least five National Conventions.
- Must have held at least one local and/or national office within the past three years.
- Must have provided exemplary leadership for a major activity or committee within the past three to five years.

Process for nomination and selection for the leadership award.

- Information of nominees must be submitted by the current President of each Chapter.
- The winner will be selected by the Resolutions Committee at the National Convention.
- The award will be implemented at the National Convention under the direction of the Resolutions Committee to be awarded at the following year's Convention.
- First, second, and third place recipients will be awarded.



Gwendolyn Baker Rodgers Spirit Award

This award will be given the Charmette who exemplifies all that we promote within the chapter to enhance community involvement.

- This award will be given to one member of each chapter.
- Each chapter will submit one name to the National secretary by April 1st.
- These persons will be honored at the National Convention Prayer Breakfast at the next year's Convention.
- Each recipient will receive a medallion and a certificate.



Recognition Awards

Attendance Awards

- Charmettes will be given awards for five years, ten years, fifteen years, and twenty years attendance at National Conventions.
- Charmettes attending National Conventions for twenty-five years will be recognized in the souvenir booklet and receive a plaque in her honor, after which recognition will be given every five years.

Chapter Attendance Award

This award will be given to the chapter having the highest percentage of members present at the time of roll call.



The Charmette Song

Tune	Charmaine
Verse	Laura Martin Hall, Broward County
Chorus	Barbara Watson Chester, Palm Beach County

Our goal is finer womanhood, The fairest of the fair. The touch of all serenity. Our magic and our flair. We pledge we'll ne'er forget The bond of all Charmettes.

<u>Chorus</u>

We'll ever be true to thee Charmettes, You name, your ideals. Forever we'll strive to uphold thee, And bring thee honor and fame. I wonder if we keep on striving, Will our aims be the same — There's non so charming, So gay and so chic, Charmettes — Radiant and lovely as you.



The Charmettes Hymn

Tune Dear Lord and Father of Mankind

Words Laura Martin Hall, Broward County

We pledge our hearts, our strength, our love, For unity untold, With fondness of true womanhood, Our bond shall be, our aim, and goal Of Charmettes dear and true.

To help and serve our fellowman, And keep our dignity; Forever strength, undaunted charm, Fine womanhood will always be — Charmettes eternally.

Where e'er we go,
Where e'er we may be,
Our pride we'll ne'er forget.
Our hopes, our joy, our true delight,
Simplicity without regrets,
Forever more Charmettes.



The Charmettes Pledge Song

TunePeopleWordsBettye Jennings, Alachua County, 1975

Charmettes ladies who are Charmettes, Are the luckiest ladies in the world. They're pretty and they're even witty. We are striving to be like you. Working the whole day thru. Anxiously waiting your welcome.

Charmettes, you stand for what we admire. You're the ideal of finer womanhood. With big sisters, some very special sisters, A feeling hard to be told How your wishes behold. We are waiting for you to meet us, To greet us into Charmettes. Ladies, who are Charmettes, Are the loveliest ladies in the world.



The Handbook Committee



